



DID YOU WIN A SCHOLARSHIP? IF SO, PLEASE FOLLOW THESE STEPS IN THE SCHOLARSHIP NOTIFICATION 2016 - APPLICATION STEPS

Congratulations on winning scholarships at the recent Miss Arkansas Pageant

For additional rules, regulations, and information, refer to your copy of the 2016 State Scholarship Rules and Regulations you were given at the contestant workshop. The signed originals of these documents are on file with the Miss Arkansas Pageant office.

In order to claim scholarship winnings, you must provide the Miss Arkansas Scholarship Foundation, Inc. with the proper documentation so that funds can be paid directly to your school, or to a lender if you choose to have your award paid on a student loan. Reimbursement for text books can only be approved with original text book receipts for the CURRENT term. Reimbursement for musical instruments or laptops, as a requirement for specific coursework, must meet all requirements itemized in the 2016 State Scholarship Rules and Regulations.

Payment to your school--Required documentation:

1. A CURRENT invoice/statement from the school showing: (a) enrollment and attendance for CURRENT scholastic semester (payment cannot be paid for previous coursework, or pre-enrolled classes); (b) dollar amount of CURRENT tuition/fees/books/etc., showing itemization of all expenses, and any sums already paid/applied to the account; (c) student ID number or account number; (d) mailing address of the school where payment should be mailed. NOTE: screen shots will no longer be accepted, a statement from the school is required.
2. A signed statement from your local director stating that you have exhausted all scholarship winnings from your local pageant.
3. A signed, written request from you asking that your scholarship winnings be paid to the school. Include your current mailing address so that a copy of the check can be sent to you for your records.

Payment to a subsidized student loan lender for current or previous coursework--Required documentation:

1. A copy of the student loan promissory note signed by you (guarantor, if any, not required) showing loan account number, and mailing address of the lender where payment should be made.
2. A copy of your transcript showing the coursework was completed for which the student loan was obtained.
3. A signed statement from your local director stating that you have exhausted all scholarship winnings from your local pageant.
4. A signed, written request from you asking that your scholarship winnings be paid to the lender. Include your current mailing address so that a copy of the check can be sent to you for your records.

All required items must be submitted at one time. If partial items are submitted, they will be returned to you for completion and re-submission. An emailed pdf of a signed document will suffice for any signed document requirement; an e-mail alone without a signature will not be accepted.

Requests should be mailed to: **Please allow two weeks for processing of each request.**

Miss Arkansas Scholarship Foundation, Inc.

c/o Baxter Sharp, Treasurer

PO Box 552

Brinkley, AR 72021